



## SAFEGUARDING & PROTECTING YOUNG PEOPLE IN NETBALL

In line with England Netball policy, WCNL is committed to creating and maintaining the safest possible environment for adults, children and young people to participate in netball. WCNL recognises its responsibility to promote a safe environment for any concerns to be reported without fear of reprisal. WCNL is committed to ensuring the maximum enjoyment of netball to all players, coaches, volunteers and other stakeholders.

The England Netball Safeguarding Guide provides downloadable free resources, including various guidelines, such as, Be Safe Good Practice and Good Practice when communicating with Young People –

<https://www.EnglandNetball.co.uk/governance/safeguarding/>

Each team or club entering the WCNL requires a named Club Safeguarding Officer (CSO) as per England Netball requirements. See Appendix A below for details of this role. The Safeguarding Officer must be named when a team or club affiliates to WCNL and their details are to be shared on all league entry forms. For each team or club with members under the age of 18, the Safeguarding Officer must meet the following requirements:

- Be over the age of 19 years
- Be affiliated to England Netball
- Record their details on Engage
- Have completed the relevant England Netball training requirements (
  - WCNL require the Safeguarding officer to have completed the UK Coaching Safeguarding and Protection Children (SPC) course
  - This needs to be renewed every three years
  - The CSO must notify the WCNL Safeguarding Officer of the date they attended the training
- Have an enhanced DBS check through England Netball (even if a DBS check is already held through a current employer)
  - This needs to be renewed every three years. The CSO must notify the WCNL Safeguarding Officer of the date of their DBS Certificate as well as the Certificate Number.

The CSO or Club must inform the WCNL Safeguarding Officer of the name and contact details of their CSO.

Any team entering the winter league 2022/23, fielding under 18 players, the CSO must have met all of the requirements above by the Christmas of the same year of the winter league they have entered. If a team is just entering the Summer league their CSO must meet all of the requirements by the Easter before the commencement of the summer league. Following on from the winter 2022/23 season, the CSO must have met all of the requirements before entering any subsequent WCNL leagues.

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The CSO is responsible for ensuring at all matches where their club fields an under 18 player(s) and their own parent/carer is not present, each team must provide an adult who is not another player in the team, or an umpire, to be present during the whole game to act as “in loco parentis” and they are expected to act as a reasonable caring parent would. It is the responsibility of the CSO to ensure this person is suitable to act in this role, this is not the responsibility of WCNL. If there is more than one U18 player present, then the club only need to provide one responsible adult.

In respect of an under 18 umpires please see the separate WCNL policy for this.

If you require any assistance, support or advice in respect of any of the information above; contact WCNL Safeguarding Officer Julie Shaw (07702948343).

## Important Contact Details

If you feel in any immediate danger, get away from the situation quickly, go to a public place to find help or call the police (999).

If you need further advice please contact England Netball on 01509 277850 or [besafe@englandnetball.co.uk](mailto:besafe@englandnetball.co.uk).

The NSPCC operates a 24 hour free phone helpline telephone number: 0808 800 5000 or email [help@nspcc.org.uk](mailto:help@nspcc.org.uk)

There is a free 24-hour confidential helpline you can call for help, called Childline. You can call them for free on 0800 1111. Keep trying if you don't get through straight away.

If you are an adult and you are concerned about a child, young person or adult is at immediate risk of harm contact the Police: (999)

If you have any concerns about a child or young person living in Worcestershire and feel that they may be in need of protection or safeguarding contact the Family Front Door.

Staff are available Monday to Thursday from 9.00am to 5.00pm and Fridays from 9.00am to 4.30pm - telephone: 01905 822666

If you have any concerns about a child or young person living in Herefordshire and feel that they may be in need of protection or safeguarding contact the Multi Agency Safeguarding Hub - telephone 01432 260800

For assistance out of office hours for both Worcestershire and Herefordshire (weekdays and all day at weekends and bank holidays) - telephone: 01905 768020



## APPENDIX A

### The Role of the Club Safeguarding Officer

#### The Role of the Club Safeguarding Officer

The Club Safeguarding Officer (CSO) is the first point of contact for all safeguarding issues within the club. They are the main point of contact for all children and adults to report concerns and disclosures, handling concerns calmly and sensitively in line with the England Netball Reporting a Safeguarding Concern Procedures. The CSO is the person to take appropriate action on receipt of any concerns or referrals and liaise with England Netball's Lead Child Protection Officer to handle concerns. The CSO is responsible for giving advice about the wellbeing, safeguarding and protection of all member's, promoting good practice and safeguarding within the club and to work with others to ensure that a safe and inclusive environment is achieved.

*It is a requirement for all clubs who have under 18s as members to appoint a CSO and where possible we would encourage clubs to recruit two CSOs.*

#### The Person

- The CSO needs to be comfortable being well known in the club and in playing a lead role in advocating for the children, young people and adults in their environment.
- They need to work with others to ensure that everyone has a fun, enjoyable and safe experience.
- They are passionate about creating an environment that enables children, young people and adults to thrive within netball.
- The CSO needs to be accessible and approachable, especially for children, young people and adults.
- Ideally the CSO will not be the coach or volunteer with direct responsibility for coordinating or delivering the junior or adult programmes at the club, as it is important that this person's role is as independent as possible.

#### Skills

- Approachable and enthusiastic
- Respectful, unbiased, empathetic
- Professional, reliable, committed and helpful
- Engaging and supportive
- Caring and compassionate
- A good listener and friendly
- Organised and able to create and maintain records appropriately
- Trustworthy, tactful and aware of the need for confidentiality Knowledge
- Awareness of the local statutory child protection network, including the contact details for the local police and Children's Services, the role of the Local Safeguarding Children's Board (LSCB), Local Authority Designated Officer and an awareness of local inter-agency child protection procedures
- Knowledge of core legislation and government guidance on safeguarding
- Have an understanding of poor practice and abuse – behaviour harmful to children, young people or adults at risk or has a potentially negative impact upon their welfare and enjoyment of netball

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## **Requirements**

- Be affiliated to England Netball
- Record their details on ENgage
- Have an Enhanced DBS clearance check through England Netball. This will need to be renewed every three years
- As a CSO you will also need to evidence that you have completed safeguarding training. This will need to be renewed every three years.

### 1. **Read**

Read the England Netball; Safeguarding Young People in Netball Policy; Safeguarding Adults at Risk Policy; Reporting a Safeguarding Concern Procedure; Club Safeguarding Guidance; DBS Guidance and Codes of Conduct.

### 2. **Attend**

Attend a UK Coaching Safeguarding and Protecting Children (SPC) face to face or virtual training course.

Attend the Child Protection in Sport Unit Time to Listen (TTL) face to face or virtual training course. Delivered through your Active Partnership and further details can be found on the Child Protection in Sport Unit website. (This is optional for WCNL)

### 3. **Renew**

CSOs must complete a renewal of their SPC and are recommended to renew their TTL training every three years Renew your UK Coaching SPC training by completing the online renewal then 3 years later renew again by completing the face to face or virtual training course. Repeating this cycle for each renewal. Renew (recommended) your Child Protection in Sport Unit TTL training by completing the face to face or virtual training course. Delivered through your Active Partnership and further details can be found on the Child Protection in Sport Unit website.

## **Responsibility**

The CSO is the person with primary responsibility for managing and reporting concerns about children or adults at risk and for putting in place safeguarding procedures. It is important to highlight however, safeguarding is everyone's responsibility and all at the club/team should do their bit.

- To assist the club to put Safeguarding Policy and Procedures in place
- To work with others in the club to ensure safeguarding information, including policies, reporting procedures and details of the CSO are visible and available
- To promote awareness of the Codes of Conduct for staff, volunteers, coaches, members (juniors and adults) and parents

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- To ensure safe recruitment and induction procedures within the club for staff and volunteers are followed
- To ensure, where necessary, all existing staff or volunteers have an up-to date DBS Enhanced Disclosure check through England Netball and these should be renewed every 3 years.
- Be the point of contact for risk assessments and clearance communications with England Netball.

## **Referrals**

- To be the first point of contact for club staff, volunteers, members, young people, adults and parents for any issues concerning child welfare / adults at risk, poor practice and potential or alleged abuse
- To work with the England Netball Lead Safeguarding Officer when concerns arise and ensure that all incidents are reported correctly
- Ensure concerns raised are referred on promptly to the England Netball Lead Safeguarding Officer [Besafe@englandnetball.co.uk](mailto:Besafe@englandnetball.co.uk)
- To follow the England Netball Reporting a Safeguarding Concern Procedure
- To contact the Local Authority children's or adults' social care teams and the police about concerns where appropriate
- To ensure confidentiality is maintained and information is only shared on a 'need to know' basis
- Maintain contact details for the local children's social care department, the police and Local Safeguarding Children's Board

## **General**

- Work with others in the club to ensure a positive child-centred environment
- To signpost those with roles and responsibilities for children and young people to appropriate safeguarding training opportunities
- Assist England Netball to fulfil its responsibilities to safeguard children, young people and adults at risk at club level
- To sit on the club management committee to advise on child and adult at risk safeguarding issues or be in attendance as necessary
- To educate the members of their club on the Reporting a Safeguarding Concern Procedure and good practice in safeguarding
- To advise the club on appropriate training for coaches and volunteers based on the England Netball's recommended safeguarding training requirements

For further advice, guidance and support, contact Julie Shaw the safeguarding officer for WCNL (07702948343) For further information, contact the Compliance Team at England Netball Head Office Email: [besafe@englandnetball.co.uk](mailto:besafe@englandnetball.co.uk)

Website: <https://www.englandnetball.co.uk/governance/safeguarding>